

SUNDIAL TOWNHOME ASSOCIATION, INC.

Application for Exterior Alterations and Architectural Design Modifications

Homeowner Name: _____

Homeowner Address: _____

Phone: C: _____ H: _____

Description of Improvement or Modification:

Color Scheme (if applicable):

Location on property (if applicable):

Type of Construction Material (if applicable):



Note: Attach a sketch of all improvements or modifications showing location and dimensions. If you have questions about the form, please call Community Manager.

Signature: _____ Date: _____

Please submit form to the Management Company:

Amanda Crooks

719-593-9811

c/o Balanced Bookkeeping

Balbookcam@aol.com

P.O. Box 25696

Colorado Springs, CO 80936

For Architectural Control Committee Use Only

Date Received by Committee _____ By Whom: _____

Date Reviewed: _____ Reviewed by: _____

Remarks and Recommendations:

Request Approved: _____ Date: _____

Request Approved Subject to the following:

Request Disapproved: _____ Date: _____

Reasons for disapproval and possible corrective action

Signature of Architectural Control

Committee: _____

The ACC is given 30 days to approve your application. The process usually takes 10-14 days. Make sure you submit your application well in advance to allow for the appropriate time. The Board reserves the right to modify the project after completion based on visual impact.